

DRAFT NATIONAL GUIDANCE ON PREPARING A STRATEGIC (COMMISSIONING) PLAN

Please send comments using this template to Brian Slater at:

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I am replying as:	An individual	<input type="checkbox"/>	An organisation/Group	<input checked="" type="checkbox"/>
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WHERE YOU ARE COMMENTING ON CONCERNS ABOUT SPECIFIC WORDING OR SECTIONS PLEASE IDENTIFY THE PARAGRAPH NUMBERS AND OFFER SUGGESTED AMENDMENTS.

Overall, I found the draft guidance useful and it met my expectations

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

Overall it would have been helpful to have looked at more a detailed section on 'what should a good plan look like' than is provided at paras 22-24.

I found the layout appropriate

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

I found the style appropriate

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

I found the language appropriate

YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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General comments:

The language is easier to understand if you are working with such on a regular basis. I do not think the language is very accessible otherwise e.g. it is not intended for third sector , community and stakeholder engagement. A plain English or easy read version might be advantageous

Overall, I found the content helpful

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

Please see general comments above and comments relating to specific sections below.

CONTENT BY SECTION

Introduction

I found this section helpful

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

This section (paras 1-10) are helpful in terms of a summary of the general approach and process involved in producing a strategic commissioning plan. However it might have also been of benefit to offer a brief and general overview of the expected contents of a strategic commissioning plan.

Background

I found this section helpful

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

The three paragraphs (paras 11-13) that shape this section are useful for the general approach and methodology outlined.

Overall the section could be more expensive (currently a third the size of the introduction) and include more background information e.g. relationship between care group commissioning plans and the strategic commissioning plan.

It is noted that further definitions are awaited through the use of a further informal advice note.

Policy context

I found this section helpful

YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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General comments:

This section (paras 14-23) provides good summary information in bullet point format. Perhaps consideration could also be given in summary form to the referencing of national health , care group and carers key policy documents along with the Community Empowerment (Scotland) Bill and the National Standards for Community Engagement.

Para 22 'What should a good plan look like' is worthy of expansion and further detail than the five bullet points provided.

It is noted that further definitions are awaited through the use of informal advice

notes.

Strategic Commissioning

I found this section helpful

YES	√	NO	
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General comments:

This section (paras 25-31) provides a useful summary, in bullet point format, of the main points for consideration under the four main aspects of the strategic commissioning process.

The Act

I found this section helpful

YES	√	NO	
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General comments:

This section (paras 31-81) is beneficial and largely a reiteration of the main provisions of the Act insofar as they are concerned with the Strategic Plan.

Paras 77-81 re-Scrutiny is particularly informative.

It was noted that further definitions are awaited for the following:-

- Link to health and wellbeing outcomes and indicators
- Informal advice note on workforce policy context
- Informal advice note on Joint Strategic Needs Assessment
- Informal advice note on market facilitation plans
- Informal advice note on Finance

ADVICE NOTES

Advice notes will be prepared to supplement the more formal, statutory guidance. These are proposed to include:

- Hospital services within the scope of the strategic plan
- Good practice/support available
- Workforce issues
- JSNA, data and information, option appraisal
- Market facilitation, SDS, links to procurement
- Finance and the need to link to a Financial Plan

Are these the right areas on which to provide further advice

YES

NO

General comments:

It is not easy to assess this question not knowing what constitutes 'more informal advice' alongside 'more formal, statutory guidance'.

Distribution list

The draft guidance and response template has been sent to the following individuals or groups:

The Alliance

CCPS

Scottish Care

Members of the national steering group

NHS Boards

Local authorities

Director of Planning Group

Director of Public Health Network

Shadow Chief Officers

Coalition of Carers

Attendees and nominated (unsuccessful) attendees of 8 October commissioning event

NHS National Services Division

NHS Health Scotland

Care Inspectorate

NHS Healthcare Improvement Scotland